



**Early Bird or Night Owl Key Drop Form**

1. Please write your service instructions on this form or on the envelope and sign at the bottom
2. Lock your car. Place your keys and this form in envelope, and seal.
3. Drop envelope in the mail slot.

**THANK YOU**

NAME \_\_\_\_\_

ADDRESS \_\_\_\_\_

CITY \_\_\_\_\_ ZIP \_\_\_\_\_

BUS. PHONE \_\_\_\_\_ HOME PHONE \_\_\_\_\_

YEAR \_\_\_\_\_ MAKE \_\_\_\_\_ MODEL \_\_\_\_\_

LICENSE PLATE NO. \_\_\_\_\_ MILEAGE \_\_\_\_\_

COLOR \_\_\_\_\_

**CHECK/REPAIR THE FOLLOWING:**

- LUBRICATION     STATE INSPECTION     OIL & FILTER     SERVICE BRAKES
- AIR CLEANER     ALIGN FRONT END     TRANSMISSION SERVICE     BALANCE WHEELS
- OIL LEAKS     ROTATE TIRES     ENGINE TUNE-UP     SERVICE AIR COND.
- CAR WASH     DETAILING     BODY SHOP

COMMENTS: \_\_\_\_\_

\_\_\_\_\_

DO YOU WANT YOUR OLD PARTS? YES \_\_\_ NO \_\_\_

NOT RESPONSIBLE FOR ANY PERSONAL ITEMS LEFT IN VEHICLE.

I hereby authorize the above repair work to be done along with the necessary materials. You and your employees may operate the above vehicle for purposes of testing, inspection or delivery at my risk. An express mechanic's lien is acknowledged on the above vehicle to secure the amount of repairs thereto. You will not be held responsible for loss or damage to vehicle or articles left in vehicle in case of fire, theft, accident or any other cause beyond your control.

SIGNED \_\_\_\_\_

NOTICE: this form must be signed before we can begin work on your vehicle.